

WISCONSIN DEPARTMENT OF HEALTH AND FAMILY SERVICES
Division of Health Care Financing
1 W. Wilson St.
Madison WI 53702

To: ACCESS Handbook Users

From: Jim Jones, Director
Bureau of Eligibility Management

Re: **ACCESS Handbook Release 05-02**

Release Date: November 25, 2005

Effective Date: November 25, 2005

EFFECTIVE DATE

The following process additions or changes are effective 11/25/05, unless otherwise noted. **Bold text in the new process section denotes new text. Text with a strike through it in the old process section denotes deleted text.**

Changes

**1.1 Check My Benefit
Introduction For Workers >
ACCESS Homepage**

Old Text:

2. Apply for Benefits

This option will not be available until ~~spring~~ 2006. There is a description for this option, but the selection will not be active at this time.

New Text:

2. Apply for Benefits

This option will not be available until **summer** 2006. There is a description for this option, but the selection will not be active at this time.

**1.4 Check My Benefit
Introduction For Workers>
FoodShare Benefit Details**

An updated screen shot was added. Also, "the date of the next SMRF" was added to the list of information provided on this page.

**1.10 Check My Benefit
Introduction For Workers >
Links from each ACCESS
page**

"Apply For Benefits" was removed from the list of links in this section since it is currently disabled.

**2.4 Customer Account Set-up
and Account Management>
WAMS Log-in**

Old Text:

If a recipient chooses A-, they will see the WAMS log-in page.

New Text:

If a recipient chooses "**Log In**", they will see the WAMS log-in page.

**2.5 Customer Account Set-up
and Account Management>
Account Setup**

Users are now able to set up their ACCESS account using their QUEST card. This section has been revised to include those instructions and an updated screen shot.

**2.6 Customer Account Set-up
and Account Management>
Getting a New Password**

This new section was added.

**2.7 Customer Account Set-up
and Account
Management>Account
Management**

This new section was added.

**3.2 What Will Customers
See?> FoodShare Benefit
Details**

An updated screen shot was added. Also, the following change was made.

Old Text:

This page provides information about the group members, current FoodShare benefit amount, the date the benefit will be available on the card, the benefit start date, a summary of recent changes to the benefit, a detailed list of pending items needed, and the date of the next review.

New Text:

This page provides information about the group members, current FoodShare benefit amount, the date the benefit will be available on the card, the benefit start date, a summary of recent changes to the benefit, a detailed list of pending items needed, **the date of the next SMRF** and the date of the next review.